

# Evening Course Prospectus 2017/2018



Institiúid Breisoideachais Dhún Laoghaire  
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Director of Adult Education:  
**Pat Kiersey**

A discount is available  
for seniors receiving  
the state pension.  
Some exclusions apply.

## Enrolment Options

You may choose from one of the following options when enrolling for a course:

### Enrolment online from Friday 7<sup>th</sup> July:

(Preferred method)  
This is the simplest and quickest means of enrolment.

- Visit the DfEI website at [www.dfei.ie](http://www.dfei.ie)
- Choose your course
- Enter the required details and make a secure credit card payment

### Personal enrolment at DfEI: Autumn 2017 Courses

Wed 5<sup>th</sup> July – Fri 1<sup>st</sup> Sept:  
9.30am – 4.00pm.  
Mon 11<sup>th</sup> Sept:  
5.30pm – 7.30pm.

### Spring 2018 Courses

Mon 8<sup>th</sup> Jan – Fri 12<sup>th</sup> Jan:  
9.30am – 4.00pm.  
Mon 15<sup>th</sup> Jan:  
5.30pm – 7.30pm.

### Enrolment by Post:

Enrol by post by returning a completed application form and a cheque. **All cheques should be made payable to DDLETB.** For security reasons **DfEI cannot accept cash.**

**For card payments see page 15.**

Return application form(s) to  
Dún Laoghaire Further  
Education Institute  
17 Cumberland Street  
Dún Laoghaire  
Co Dublin

Contact us:  
Tel: (01) 2809676  
Email: [info@dfei.ie](mailto:info@dfei.ie)  
Web: [www.dfei.ie](http://www.dfei.ie)



# ENROL ONLINE NOW

at [www.dfei.ie](http://www.dfei.ie)

## Balanced Living for Better Health

**8 Weeks****€ 85**

Learn how to maximise your energy, but have enough left at the end of the day for leisure and relationships. Enjoy life more with the very effective tools for living which are provided as part of this course, which also greatly reduce stress reactions.

**Tue: 7.00-8.30pm****Starts: 3<sup>rd</sup> Oct 2017 & 30<sup>th</sup> Jan 2018****Code HEA 40**

## Beauty - Ultimate Professional Make-up Artistry

**10 Weeks****€ 163**

Learn the professional skills of day, evening and bridal make-up artistry. Eyes and brows enhancement. Iconic looks and current trends covered. This practical hands on course will give you life-long skills or prepare you for work in the industry.

**Mon: 7.00-9.00pm****Starts: 25<sup>th</sup> Sept 2017 & 22<sup>nd</sup> Jan 2018****Code: HEA 13**

## Beekeeping

**8 Weeks****€ 115**

All you need to know about getting started in beekeeping. Managing the bees, the life cycle of the colony, bee diseases, treatments, feeding, swarm control and harvesting honey as a crop. Course delivered by a third generation beekeeper.

**Tue: 7.15-9.15pm****Starts: 3<sup>rd</sup> Oct 2017 & 6<sup>th</sup> Feb 2018****Code: ART 58**

## Bicycle Maintenance for Beginners

**5 Weeks****€ 60**

Delivered to Cytech certificate standards by qualified mechanics from Hollingsworth Cycles. On completion students will be proficient in puncture repair, brake and gear maintenance, lubrication, cycling efficiency skills and safety etc.

**Mon: 7.00-8.30pm****Starts: 2<sup>nd</sup> Oct 2017 & 29<sup>th</sup> Jan 2018****Code: ART 50**

## Childcare QQI Level 5 Award

**20 Weeks****€ 660**

### QQI Level 5 (Early Childhood Care and Education - 5M2009)

A nationally approved two year course accredited by QQI on successful completion of eight modules. Suitable for those already working in a variety of childcare areas, including: nurseries, crèches, early childhood education centres etc. Also suitable for those with no experience in childcare who are interested in gaining employment in the area. It is necessary to seek four hours work experience per week, in a HSE recognised establishment. It is essential that applicants present in person for consideration in DFEi, prior to applying for this course. This is to ensure that subject exemptions and/or eligibility to the learner fund is established.

**See page 4 for Childcare Modules Calendar 2017 - 2018 >>**

## QQI Childcare Level 5 Modules Calendar 2017 - 2018

Year 1		Course Code: CHC 01	
Module/QQI code	Evening	Commences	Time
Child Development 5N1764	Mon	11th Sept 2017	7.00-9.30pm
Creative Arts for Early Childhood 5N1769	Tue	12th Sept 2017	7.00-9.30pm
Early Care and Educational Practice 5N1770	Mon	8th Jan 2018	7.00-9.30pm
Communications 5N0690	Tue	9th Jan 2018	7.00-9.30pm

Year 2		Course Code: CHC 02	
Module/QQI code	Evening	Commences	Time
Early Childhood Education and Play 5N1773	Mon	11th Sept 2017	7.00-9.30pm
Child Health and Well Being 5N1765	Tue	12th Sept 2017	7.00-9.30pm
School Age Childcare 5N1781	Mon	8th Jan 2018	7.00-9.30pm
Work Experience 5N1356	Tue	9th Jan 2018	7.00-9.30pm

### Computers for Beginners (Stage 1)

**10 Weeks € 105**

For the complete beginner. It covers the essentials of Word Processing including text entry, editing, formatting and printing. Also, covered is the use of the internet, including accessing and searching websites and use of emails.

Mon: 5.15-6.45pm	Starts: 25 <sup>th</sup> Sept 2017	Code COM 05
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### Computers for Beginners (Stage 2)

**10 Weeks € 105**

This course is suitable for those who have completed Computers for Beginners (Stage 1). It is also ideal for those who have a good basic level of computer skills and wish to improve their knowledge and competency.

Mon: 5.15-6.45pm	Starts: 22 <sup>nd</sup> Jan 2018	Code COM 51
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### Counselling Skills - Introduction

**8 Weeks € 115**

Considering further training or a career in counselling? Acquire the techniques and listening skills, with particular emphasis on personal development and self awareness. These are of value in our daily lives, relationships and the work place.

Mon: 7.00-9.00pm	Starts: 2 <sup>nd</sup> Oct 2017 & 29 <sup>th</sup> Jan 2018	Code HEA 50
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### Creative Writing

**8 Weeks € 115**

Practise the craft of writing; learn how to create memorable characters, devise a gripping plot, write believable dialogue, adjust the pace and focus of your story. Classes in a relaxed, friendly environment with an experienced tutor.

Tue: 7.30-9.30pm	Starts: 3 <sup>rd</sup> Oct 2017 & 30 <sup>th</sup> Jan 2018	Code MED 02
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### Digital Marketing (eMarketing)

**15 Weeks****€ 300**

**QQI Level 5 (5N1364).** Don't get left behind, expose your business to the benefits of modern social media. Explore digital marketing and take the opportunity to plan a digital campaign for your business. Places are limited.

**Tue: 7.00-9.30pm****Starts: 2<sup>nd</sup> Oct 2017****Code PRO 50**

### Discover your Family History

**8 Weeks****€ 85**

Uncover the history of your family. This interactive course will guide you in the research, documenting and creating of your family tree. Get the most from the wide range of genealogical records available. Suitable for the beginner.

**Mon: 7.00-8.30pm****Starts: 2<sup>nd</sup> Oct 2017 & 29<sup>th</sup> Jan 2018****Code ART 51**

### Dog Grooming

**8 Weeks****€ 130**

Keep your dog in tip top condition. Reduce grooming fees by learning the essential skills of regular maintenance, handling techniques and equipment use. This is a hands on course working with students own dogs from the second class onwards.

**Tue: 7.00-9.00pm****Starts: 26<sup>th</sup> Sept 2017 & 23<sup>rd</sup> Jan 2018****Code ART 23**

### Dog Behaviour and Training

**10 Weeks****€ 105**

Learn how to train your dog and how to read their body language. Training theory (do's and don'ts) housing a pet correctly, create a suitable training plan, and much more are covered on this ten week course.

**Mon: 7.00-8.30pm****Starts: 25<sup>th</sup> Sept 2017 & 29<sup>th</sup> Jan 2018****Code ART 02**

### Domestic Appliance Repairs

**8 Weeks****€ 115**

Reduce your home bills by learning to maintain, service and repair your electrical appliances, including washing machines, cookers, tumble dryers, vacuum cleaners and dishwashers etc. Follow 'good safety practice' and save money.

**Mon: 7.30-9.30pm****Starts: 2<sup>nd</sup> Oct 2017 & 29<sup>th</sup> Jan 2018****Code ART 04**

### Dressmaking/Soft Furnishings

**8 Weeks****€ 125**

The ideal course for those who wish to learn the skills of dressmaking and soft furnishing. Both areas covered, subject to student choice. Following patterns, design and developing skills to the finished article. Sewing machines are available.

**Tue: 7.30-9.30pm****Starts: 3<sup>rd</sup> Oct 2017 & 30<sup>th</sup> Jan 2018****Code ART 06**

### English KET (Cambridge Key English Test)

**12 Weeks****€ 130**

Prepare for the Cambridge KEY English Test. Emphasis on grammar, pronunciation, comprehension and vocabulary through participation in speaking, listening, reading and writing exercises in a relaxed friendly environment. Examination fee is not included.

**Mon: 6.00-7.30pm****Starts: 18<sup>th</sup> Sept 2017****Code LAN 02**



**English FCE (Cambridge First Certificate)****23 Weeks****€ 365**

Prepare for the Cambridge First Certificate in English exam, recognised by universities, government departments and employers worldwide. Emphasis on advanced English for work or study purposes. Examination fee is not included.

**Mon: 7.45-9.45pm****Starts: 18<sup>th</sup> Sept 2017****Code LAN 04****English CAE (Cambridge Advanced Certificate)****23 Weeks****€ 365**

This course would be of interest to learners who have already completed the Cambridge First Certificate in English or those who have reached an equivalent level of fluency and are interested in improving their job prospects.

**Tue: 7.00-9.00pm****Starts: 19<sup>th</sup> Sept 2017****Code LAN 17****Event Production****8 Weeks****€ 240**

**QQI Level 5 (5N1374).** From corporate functions to festivals. This course covers several areas, including, understanding the clients brief, publicity, team work and effective communication. Delivered by an experienced event manager.

**Tue: 6.45-9.45pm****Starts: 3<sup>rd</sup> Oct 2017 & 6<sup>th</sup> Feb 2018****Code MED 04****Family Finance: Preparing for Retirement****4 Weeks****€ 60**

They say Retirement Financial Planning should start sooner than later. This course, presented by the same team as Tax and Family Finance, will give you valuable strategies for funding your retirement.

**Tue: 7.00-9.00pm****Starts: 6<sup>th</sup> Feb 2018****Code PRO 08****Film Production Portfolio Course****8 Weeks****€ 160**

Learn how to create a low budget short film using professional camera techniques. Record using a smart phone/digital camera (video mode) and edit with iMovie software. Participants will write, direct, and edit their own short 3 - 5 minute film.

**Mon: 6.30-9.00pm****Starts: 2<sup>nd</sup> Oct 2017****Code MED 08****First Aid - Order of Malta****10 Weeks****€ 143**

Covering First Aid emergencies such as choking, unresponsive patients, bleeding, fractures, scalds, poisoning and electrocution. Also, CPR (for adults and children), epilepsy, diabetes and asthma. Order of Malta certificate is awarded on successful completion.

**Tue: 7.30-9.30pm****Starts: 26<sup>th</sup> Sept 2017****Code HEA 03****French (Stage 1)****10 Weeks****€ 105**

This course is suitable for absolute beginners. It places special emphasis on developing elementary conversational French, pronunciation, reading and writing skills.

**Tue: 6.00-7.30pm****Starts: 26<sup>th</sup> Sept 2017 & 23<sup>rd</sup> Jan 2018****Code LAN 05**

## French (Stage 2)

**10 Weeks € 105**

This course is suitable for those who have completed a beginner's course or equivalent. It will help to further develop their French to a level that will give them more confidence in speaking, vocabulary, grammar and writing.

**Tue: 7.30-9.00pm Starts: 26<sup>th</sup> Sept 2017 & 23<sup>rd</sup> Jan 2018 Code LAN 06**

## Gardening

**8 Weeks € 125**

Gardening in a healthy and sustainable way. Learn about soil, composting, garden design, preparing for winter, planting for Christmas and Spring. Vegetable and flower garden planning also covered. Course includes two garden visits.

**Mon: 7.00-9.00pm Starts: 2<sup>nd</sup> Oct 2017 & 29<sup>th</sup> Jan 2018 Code ART 17**

## German

**10 Weeks € 105**

This course is designed for beginners and covers basic pronunciation, vocabulary and everyday communication, developing confidence and fluency in speaking and understanding the language. The January course is for improvers\*.

**Mon: 7.00-8.30pm Starts: 25<sup>th</sup> Sept 2017 & 22<sup>nd</sup> Jan 2018\* Code LAN 08**

## Interior Design - Decorate your Dream Home

**8 Weeks € 115**

Develop the skills and processes that can bring a transformation to your home space. Covering room planning, sample boards, colours, surfaces, lighting, fabrics and all those finishing's touches that can made the home special.

**Tue: 7.00-9.00pm Starts: 3<sup>rd</sup> Oct 2017 & 23<sup>rd</sup> Jan 2018 Code PRO 53**

## Interview Techniques



**8 Weeks € 115**

An ideal course for those seeking to enhance their interview skills to gain employment or secure a business deal. Exercises will be carried out to increase confidence. Delivered by an experienced career/presentation coach.

**Tue: 7.00-9.00pm Starts: 3<sup>rd</sup> Oct 2017 & 30<sup>th</sup> Jan 2018 Code MED 03**

## Italian for Beginners



**10 Weeks € 105**

Taught with an emphasis on simple communication. Covering the fundamental grammatical structure for speaking and writing. Gain the skills while building on the vocabulary bases. Delivered by native speaker. \*January for improvers.

**Tue: 7.00-8.30pm Starts: 26<sup>th</sup> Sept 2017 & 30<sup>th</sup> Jan 2018\* Code LAN 11**

## Law - Let us lay down the Law for You



**15 Weeks € 250**

(QQI Level 5 Legal Practice and Procedures 5N1394). Understanding the Law is a significant advantage in many career areas. You will learn about the Criminal and Civil Courts, Criminal law, litigation, workplace and communications law.

**Tue: 7.00-9.00pm Starts: 3<sup>rd</sup> Oct 2017 Code PRO 51**

### Make News - How News Broadcasting Works

**NEW****10 Weeks****€ 143**

In the era of “Fake News” it is more important than ever to understand the strategies behind the media’s production of news information. Make your own news bulletins and news packages in our Radio Studio at DFEi.

**Mon: 7.00-9.00pm****Starts: 25<sup>th</sup> Sept 2017 & 22<sup>nd</sup> Jan 2018****Code MED 01**

### Nail Art - Manicure and Pedicure

**NEW****10 Weeks****€ 163**

This course will provide the learners with skills, knowledge and attitudes to perform a manicure and pedicure in a professional and safe manner. Covering painting, message, cuticle care and specialized treatments

**Tue: 7.00-9.00pm****Starts: 26<sup>th</sup> Sept 2017 & 30<sup>th</sup> Jan 2018****Code HEA 41**

### Nutrition

**15 Weeks****€ 250**

**QQI Level 5 Certificate (5N2006).** This module provides the learner with an understanding of the composition and science of food, of how food affects an individual’s personal well-being, it also covers EU food labelling regulations.

**Tue: 5.30-7.30pm****Starts: 26<sup>th</sup> Sept 2017****Code HEA 06**

### Payroll - Manual and Computerised

**10 Weeks****€ 250**

**QQI Level 5 (5N1546).** Acquire the knowledge and skills necessary to use both manual and computerised payroll systems. Understand the essential and appropriate terminology. Appreciate the importance of accuracy and security.

**Tue: 5.30-8.00pm****Starts: 3<sup>rd</sup> Oct 2017 & 30<sup>th</sup> Jan 2018****Code COM 17**

### Payroll Techniques QQI Level 6 Certificate

**18 Weeks****€ 1,090**

**Irish Payroll Association - QQI Level 6.** An ideal course for those working in, or intending to work in, the payroll function. Provides all the practical skills necessary for payroll personnel to operate efficiently and in compliance with Revenue regulations. To qualify as a Certified Payroll technician, students must successfully complete both stages 1 and 2 with exams held in December and May.

Important Note:

All enquiries for application and fees direct to:

IPASS, IPASS House, H4 Centrepont Business Park, Oak Road, Dublin 12

Tel: (01) 408 9100 Email: [ask@ipass.ie](mailto:ask@ipass.ie) Web: [www.ipass.ie](http://www.ipass.ie)

**Tue: 6.30-9.30pm****Starts: 12<sup>th</sup> Sept 2017****Code PRO 03**

### Photography (Digital Portfolio Course)

**15 Weeks****€ 250**

**QQI Level 5 (5N1270).** This course covers various themes on a project basis. Photoshop skills will be covered including file management/storage and printing. Students will use an SLR, Bridge or High end compact digital camera.

**Tue: 7.30-9.30pm****Starts: 26<sup>th</sup> Sept 2017****Code ART 14**



### Photography - Introduction to Digital

**8 Weeks****€ 115**

Learn to master the basic functions of Digital Cameras. Photographic and compositional techniques will also be covered. Photoshop will be introduced to cover basic image adjustment, file management, preparing for printing etc.

**Mon: 7.30-9.30pm****Starts: 2<sup>nd</sup> Oct 2017 & 22<sup>nd</sup> Jan 2018****Code ART 13**

### Photoshop for Beginners

**8 Weeks****€ 115**

An introduction to the basic features of Photoshop. Become familiar with the interface, the use of layers, resizing, cropping and various other tool options. Gain the skills to create and manipulate a range of images.

**Tue: 7.00-9.00pm****Starts: 3<sup>rd</sup> Oct 2017 & 23<sup>rd</sup> Jan 2018****Code ART 34**

### Radio Programme Production

**20 Weeks****€ 360**

**QQI Level 5 (5N1379).** Course provides an opportunity to gain the skills to broadcast using our state of the art licensed FM Radio Station 'The Wave'. Includes, location recording, editing, production and presentation.

**Tue: 7.00-9.00pm****Starts: 3<sup>rd</sup> Oct 2017****Code: MED 05**

### Silk Painting and Batik

**8 Weeks****€ 130**

It's easy and it's fashionable. Learn the amazing techniques of Batik, also known as silk painting. Make your own 100% hand painted silk scarf or/and other decorative pieces. Most materials included, delivered by artist/fashion designer.

**Mon: 7.00-9.00pm****Starts: 2<sup>nd</sup> Oct 2017 & 29<sup>th</sup> Jan 2018****Code: ART 24**

### Sing a Song

**8 Weeks****€ 85**

Learn to sing and read music in a fun filled atmosphere. No previous knowledge is required to discover your hidden talents. People who sing lead a healthier and longer life!!

**Mon: 7.30-9.00pm****Starts: 2<sup>nd</sup> Oct 2017 & 29<sup>th</sup> Jan 2018****Code: ART 54**

### Sound Engineering/Home Recording

**10 Weeks****€ 143**

Develop the practical skills necessary for working in a modern studio. Using state of the art recording equipment and software, students will learn how to record and mix music, set up the musicians and produce a CD. College Cert awarded.

**Mon: 7.00-9.00pm****Starts: 2<sup>nd</sup> Oct 2017 & 22<sup>nd</sup> Jan 2018****Code: MED 07**

**Limited Car Parking is available  
for Evening Course Students**

### Spanish (Stage 1)

**10 Weeks € 105**

This course covers pronunciation and oral practice through real life conversations, such as exchanging personal information, conversations in a shop, or a restaurant. Also reading and writing short letters, texts are covered.

**Mon: 6.15-7.45pm Starts: 25<sup>th</sup> Sept 2017 & 22<sup>nd</sup> Jan 2018 Code: LAN 13**

### Spanish (Stage 2)

**10 Weeks € 105**

For those who have completed Stage 1 or similar. Topics covered: asking for directions, making a phone call, an appointment and plans with your friends. Course book: Curso de Espanol para Extranjeros. ELE. Inicial 1 and 2.

**Mon: 7.45-9.15pm Starts: 25<sup>th</sup> Sept 2017 & 22<sup>nd</sup> Jan 2018 Code: LAN 15**

### Successful Stock Market Investment

**7 Weeks € 90**

Suitable for those who wish to fast track their understanding on how to become life long successful investment traders. Includes developing strategies, fundamental analysis, leading to filtering out successful stock.

**Mon: 7.30-9.00pm Starts: 2<sup>nd</sup> Oct 2017 & 22<sup>nd</sup> Jan 2018 Code: PRO 52**

### Sugar Craft /Cake Design

**8 Weeks € 140**

A course to equip beginners with the skills to design novelty/speciality cakes using sugar craft. How to apply almond paste, sugar paste, butter cream and royal icing. Course fee includes cost of main materials.

**Tue: 6.45-8.45pm Starts: 26<sup>th</sup> Sept 2017 & 23<sup>rd</sup> Jan 2018 Code: ART 22**

### Tai Chi

**10 Weeks € 105**

Suitable for beginners and improvers This course will teach and practice the basic techniques of Tai Chi helping students to relax the mind and body, develop the ability to experience energy flow through their body. Floor mat required.

**Mon: 7.00-8.30pm Starts: 25<sup>th</sup> Sept 2017 & 22<sup>nd</sup> Jan 2018 Code: HEA 09**

### Tax and Family Finance

**4 Weeks € 60**

Nervous about making a self assessment? Confused by all that tax jargon? This course is delivered by tax advisors. It will save you time and money. Book early as places are limited.

**Tue: 7.00-9.00pm Starts: 26<sup>th</sup> Sept 2017 Code: PRO 07**

### Traditional Black and White Analogue Photography

**10 Weeks € 143**

The craft of making photographs by hand in the darkroom is back in vogue. In our new facilities, learn the craft of successful photographic image capture leading to fine negatives, and stunning prints. Most materials provided.

**Mon: 7.00-9.00pm Starts: 2<sup>nd</sup> Oct 2017 & 5<sup>th</sup> Feb 2018 Code: MED 52**

### Understanding Electronics - Learn theory through practice **10 Weeks** **€ 165**

An introduction to electronics, covering electricity, electrical units, magnetism and basic circuits. It will also cover the use of test equipment, integrated circuits, digital electronics and a brief intro to micro controllers. A college certificate is awarded.

**Mon: 7.00-9.00pm** **Starts: 2<sup>nd</sup> Oct 2017** **Code: COM 52**

### VAT Techniques QQI Level 6 Certificate **18 Weeks** **€1,090**

**Irish Payroll Association - QQI Level 6.** A superb course which provides students with a comprehensive understanding of the Irish VAT system. Ideal for those working in, or intending to work in an office environment dealing with VAT returns and compliance. It explains the basic principles of the Irish VAT system, for the sole trader, multinational organisation, State, Semi State bodies and VAT exempt Institutions. Divided into two stages with exams in December and May.

**Important Note:** All enquiries for application and fees direct to:

IPASS, IPASS House, H4 Centrepont Business Park, Oak Road, Dublin 12  
Tel: (01) 408 9100 Email: ask@ipass.ie Web: www.ipass.ie

**Tue: 6.30-9.30pm** **Starts: 12<sup>th</sup> Sept 2017** **Code PRO 06**

### Web Design **20 Weeks** **€ 360**

**QQI Level 5 (5N1910).** Learn the skills of web design, including Hypertext Marking Language (HTML5), Cascading Style Sheets (CSS) using Adobe Dreamweaver and Photoshop. Assessment is project-based. Prior computer skills are requisite.

**Mon: 7.00-9.00pm** **Starts: 2<sup>nd</sup> Oct 2017** **Code COM 19**

### Woodwork for Beginners **10 Weeks** **€ 165**

This practical based course is designed for the absolute beginner and will deal with the use of tools and the making of basic wood joints. Each student will progress to complete a project to take home. Basic materials are provided.

**Mon: 7.00-9.30pm** **Starts: 25<sup>th</sup> Sept 2017 & 22<sup>nd</sup> Jan 2018** **Code ART 19**

### Yoga /Somatic Fusion Class **NEW** **10 Weeks** **€ 105**

A wonderful way to rebalance, realign and release all your tight muscles that become restricted due to development reasons, habitual patterns, emotional stress, injuries or trauma. No Yoga or exercise experience is needed.

**Tue: 6.00-7.30pm** **Starts: 26<sup>th</sup> Sept 2017 & 23<sup>rd</sup> Jan 2018** **Code HEA 12**



**Avoid Disappointment  
Enrol Early  
as places on some courses are limited**

## Evening Calendar for Autumn 2017 and Spring 2018

There will be no evening classes on the dates highlighted in red below

Autumn 2017		
	Monday	Tuesday
01	11 <sup>th</sup> September 2017	12 <sup>th</sup> September 2017
02	18 <sup>th</sup> September 2017	19 <sup>th</sup> September 2017
03	25 <sup>th</sup> September 2017	26 <sup>th</sup> September 2017
04	2 <sup>nd</sup> October 2017	3 <sup>rd</sup> October 2017
05	9 <sup>th</sup> October 2017	10 <sup>th</sup> October 2017
06	16 <sup>th</sup> October 2017	17 <sup>th</sup> October 2017
07	23 <sup>rd</sup> October 2017	24 <sup>th</sup> October 2017
08	30 <sup>th</sup> October 2017	31 <sup>st</sup> October 2017
09	6 <sup>th</sup> November 2017	7 <sup>th</sup> November 2017
10	13 <sup>th</sup> November 2017	14 <sup>th</sup> November 2017
11	20 <sup>th</sup> November 2017	21 <sup>st</sup> November 2017
12	27 <sup>th</sup> November 2017	28 <sup>th</sup> November 2017
13	4 <sup>th</sup> December 2017	5 <sup>th</sup> December 2017
14	11 <sup>th</sup> December 2017	12 <sup>th</sup> December 2017
15	18 <sup>th</sup> December 2017	19 <sup>th</sup> December 2017
16	25 <sup>th</sup> December 2017	26 <sup>th</sup> December 2017

Spring 2018		
	Monday	Tuesday
17	1 <sup>st</sup> January 2018	2 <sup>nd</sup> January 2018
18	8 <sup>th</sup> January 2018	9 <sup>th</sup> January 2018
19	15 <sup>th</sup> January 2018	16 <sup>th</sup> January 2018
20	22 <sup>nd</sup> January 2018	23 <sup>rd</sup> January 2018
21	29 <sup>th</sup> January 2018	30 <sup>th</sup> January 2018
22	5 <sup>th</sup> February 2018	6 <sup>th</sup> February 2018
23	12 <sup>th</sup> February 2018	13 <sup>th</sup> February 2018
24	19 <sup>th</sup> February 2018	20 <sup>th</sup> February 2018
25	26 <sup>th</sup> February 2018	27 <sup>th</sup> February 2018
26	5 <sup>th</sup> March 2018	6 <sup>th</sup> March 2018
27	12 <sup>th</sup> March 2018	13 <sup>th</sup> March 2018
28	19 <sup>th</sup> March 2018	20 <sup>th</sup> March 2018
29	26 <sup>th</sup> March 2018	27 <sup>th</sup> March 2018
30	2 <sup>nd</sup> April 2018	3 <sup>rd</sup> April 2018
31	9 <sup>th</sup> April 2018	10 <sup>th</sup> April 2018
32	16 <sup>th</sup> April 2018	17 <sup>th</sup> April 2018
33	23 <sup>rd</sup> April 2018	24 <sup>th</sup> April 2018
34	30 <sup>th</sup> April 2018	1 <sup>st</sup> May 2018
35	7 <sup>th</sup> May 2018	8 <sup>th</sup> May 2018

# 2017/2018 DAY PROSPECTUS NOW AVAILABLE



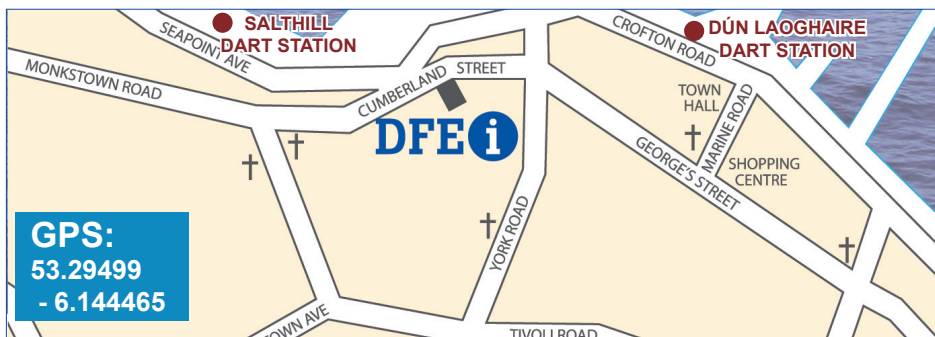
## Full time day courses in

- Animal Health Care
- Arts, Business and Humanities
- Science, Technology, Engineering and Maths
- Craft, Design and Construction
- Community, Healthcare and Nursing
- Media: Film, Journalism, Radio and Sound

[www.dfei.ie](http://www.dfei.ie) • (01) 2809676 • [info@dfei.ie](mailto:info@dfei.ie)

## Conditions of Enrolment

- Fees must be paid in full on enrolment with completed application form.
- A discount is available for seniors on the state pension - some exclusions apply.
- Receipts must be presented to the class teacher on the first night of tuition.  
Under no circumstances can students attend a class without an official receipt.
- Child care students must apply in person on a given day, Contact the college for further information.
- A full refund will be given to all applicants for courses which do not proceed.  
No refunds will be given thereafter.
- Fees are for tuition and exams except where otherwise indicated. (Some validating bodies charge separate registration/examination fees).
- Fees do not cover the cost of materials unless stated.
- Students' work will not be submitted for assessment unless all applicable fees are fully paid.
- All courses are offered subject to sufficient demand and teacher availability.
- It is the responsibility of the applicant to inform himself/herself as to the content, Duration and suitability etc. by contacting the college for course details or checking relevant websites for course information.
- Results of all QQI examinations will be posted out in August.
- Other validating bodies have their own time frame for the issuing of results and certificates. Full details will be given by the tutors.
- It is important to inform the college of any change of address to ensure receipt of examination results etc.
- Responsibility cannot be accepted for the loss or damage to the property of the student.
- Smoking is prohibited by law in any part of the college.
- The information in this brochure is accurate at time of going to press. However, the college reserves the right to amend, restructure or cancel any course/class where circumstances necessitate such action.



**Transport:** DFEi is only a few minutes walk from Salthill DART station. The college is also served by the 7, 45A, 46A, 59, 63 75 and 111 bus routes.



## Application for Evening Courses 2017-2018

### COURSE DETAILS:

Course Title:

Course Code:

### PERSONAL DETAILS:

Surname:

First Name:

Address:

Phone number(s):

Email address:

Male: ☐

Female: ☐

### For QQI Course Applicants only

Date of Birth       PPS No.

### PAYMENT METHOD:

Please tick ✓ ☐ Visa ☐ MasterCard ☐ Laser ☐ Chq/PO ☐

**Please note:** All credit and laser cards can only be processed in the presence of the cardholder. Applicants are requested to make these payments at the Administration Office in DFEi.

I have read the Conditions of Enrolment -

Signed:

Date:

**The FULL FEE must accompany this form - CASH IS NOT ACCEPTED**  
**All cheques should be made payable to DDLETB**

Dún Laoghaire Further Education Institute  
Institúid Breisoideachais Dhún Laoghaire  
17 Cumberland Street  
Dún Laoghaire  
County Dublin

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